

Enrollment Requirements

In order to complete the registration process, **all** documents must be presented at the time of registration. A parent or legal guardian must be present at the time of registration. If there are custody issues, all supporting court and/ or legal documents must be available at time of registration. Please have ALL of the items required for registration available PRIOR to coming for an appointment.

DOCUMENTS REQUIRED FOR REGISTRATION **FOR ALL STUDENTS (REGULAR AND SPECIAL EDUCATION)**

- 1) Completed enrollment packet, withdrawal form from previous school, Transcript, and final report card
- 2) Copy of students birth certificate and social security card
- 3) Parent's/Legal Guardian's drivers license or Florida ID
- 4) Immunization Records (if available, these may be obtained from the previous Pasco County School)
- 5) Health Records – Including a current physical (if available, these may be obtained from the previous Pasco County School)
- 6) Proof of Address in parent or legal guardian's name. Examples follow:
 - 2 Most recent Utility Bills –water-gas or electric (No phone bills or cable bills accepted), Copy of signed mortgage contract, Copy of Real Estate Tax Form or Receipt Showing Homestead Exemption.

****Students may not register themselves. The student being registered must be accompanied by a parent/guardian who has legal responsibility/custody of the student. A notarized statement giving custody to another relative or person is not acceptable. If custody is being given to a relative or another person a legal court document must be provided showing that relative or other person has legal responsibility/custody of the student.**

Special Education Students Must Have The Following:

Transitional Individual Education Plan (T.I.E.P.)
Psychological Evaluation
504 Plan
Diagnostic Assessments
Social History

PASCO COUNTY RE-ENTRY STUDENTS

If a student withdrawn for non-attendance, drop out, adult education, whereabouts unknown, alternative settings, or if the student has not been in attendance in any school for a period of time, the student and the parent **must** have permission from a ZHS administrator before re-entry.

FOREIGN EXCHANGE STUDENTS

The agency hosting the student must be on the approved list with the school district for that school year. Pre-approval by the Principal is necessary before registration. The host parent must accompany the student so that all the paperwork may be completed accurately.