

### Spring 2021 Dual Enrollment Online Registration & Course Request Worksheet

Dear Parent/Guardian:

Pasco-Hernando State College (PHSC) utilizes an online Dual Enrollment (DE) application/registration process. This process is now open to all eligible students.

#### The Spring process is as follows:

- 1. New DE students complete an online application at <a href="https://cpnta.phsc.edu/dualapp/english/WDEAI.aspx">https://cpnta.phsc.edu/dualapp/english/WDEAI.aspx</a>. The deadline for the application is January 7, 2020.
- 2. Eligible students complete this DE Course Request Planning Worksheet (bottom) and meet with their High School Counselor by October 28<sup>th</sup>. Students and parents must log-in to digitally sign the Terms and Conditions online and to enter the courses from their Course Request Planning Worksheet. Access to the Terms and Conditions and the Online Dual Enrollment Request Form is available October 15<sup>th</sup> via the PHSC website: https://admissions.phsc.edu/start/high-school/dual-enroll/charter-public.
- **3.** High School Counselors approve or deny the requests **November 4**<sup>th</sup>.
- **4.** Students will receive email notification from a PHSC Academic Advisor of approved/denied DE courses **tentatively** by **November 13**<sup>th</sup>. This email will be sent to each student's PHSC email address.
- 5. Students log into their PHSC WISE account and register, following the dates and times below, for approved courses. The deadlines indicated above must be met in order to access online registration during the dates and times outlined below. Students who do not meet deadlines may experience a delay in the registration process beyond the initial registration window.

12 <sup>th</sup> Graders						
Credits Earned	Web Registration	On Campus Registration	Time			
45+	October 27, 2020	Not Available	Web registration beginning at 8:00am on October 27th			
30+	November 17, 2020	Not Available	8:00 am			
15+	November 17, 2020	Not Available	9:00 am			
1+	November 17, 2020	Not Available	10:00 am			
First time	November 17, 2020	Not Available	11:00 am			
11 <sup>th</sup> Graders						
Credits Earned	Web Registration	On Campus Registration	Time			
45+	October 27, 2020	Not Available	Web registration beginning at 8:00am on October 27th			
30+	November 18, 2020	Not Available	8:00 am			
15+	November 18, 2020	Not Available	9:00 am			
1+	November 18, 2020	Not Available	10:00 am			
First time	November 18, 2020	Not Available	11:00 am			
		10 <sup>th</sup> Graders				
Credits Earned	Web Registration	On Campus Registration	Time			
45+	October 27, 2020	Not Available	Web registration beginning at 8:00am on October 27th			
30+	November 19, 2020	Not Available	8:00 am			
15+	November 19, 2020	Not Available	9:00 am			
1+	November 19, 2020	Not Available	10:00 am			



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First Time	November 19, 2020	Not Available	11:00 am			
9 <sup>th</sup> Graders						
Credits Earned	Web Registration	On Campus Registration	Time			
30+	November 20, 2020	Not Available	8:00 am			
15+	November 20, 2020	Not Available	9:00 am			
1+	November 20, 2020	Not Available	10:00 am			
First Time	November 20, 2020	Not Available	11:00 am			

#### **Dual Enrollment Course Request Planning Worksheet**

Complete the form below to select your DE courses and alternates. When completing the form put all options you are interested in/eligible for below. For each course listed indicate all instructional formats (online and/or face to face) with which you are comfortable, as to increase the amount of options available during registration. Completion of the PHSC online readiness course is required prior to enrolling in any online dual enrollment courses.

District Student ID Number\_\_\_\_\_Current Grade\_\_\_\_\_High School \_\_\_\_\_

Last Name \_\_\_\_\_\_ First Name \_\_\_\_\_

Please circle a Program of Study: Associates in Arts Degree or Associates in Science Degree

Intended Major: (Ex. Engineering, Education, Pre-Med etc.)

COURSE TITLE	ONLINE AT PHSC	FACE to FACE AT PHSC	HIGH SCHOOL CAMPUS



# Pasco-Hernando State College