

Fall 2021 Dual Enrollment Online Registration & Course Request Worksheet

Dear Parent/Guardian:

Pasco-Hernando State College (PHSC) utilizes an online Dual Enrollment (DE) application/registration process. This process is now open to all eligible students.

The Fall process is as follows:

- New DE students complete an online application at https://cpnta.phsc.edu/dualapp/(S(pmxaayk5evlgddgzqckkbseo))/english/WDEAI.aspx
 The deadline for the application is August 9, 2021.
- Eligible students complete this DE Course Request Planning Worksheet (bottom) and meet with their High School Counselor by June 18th. Students and parents must log-in to digitally sign the Terms and Conditions online and to enter the courses from their Course Request Planning Worksheet. Access to the Terms and Conditions and the Online Dual Enrollment Request Form is available via the PHSC website: https://admissions.phsc.edu/start/high-school/dual-enroll/charter-public High School Counselors approve or deny
- the requests July 2nd.

 3. Students will receive email notification from a PHSC Academic Advisor of approved/denied DE courses *tentatively*
- by July 16th. This email will be sent to each student's PHSC email address.
 Students will register through their student portal and Campus Nexus Student, on the following the dates and times below, for approved courses. The deadlines indicated above must be met in order to access online registration during the dates and times outlined below. Students who do not meet deadlines may experience a delay in the registration process beyond the initial registration window.

12 th Graders				
Credits Earned	Web Registration On Campus Registration Time			
45+	June 1, 2021	Not Available	Web registration beginning at 8:00am on June 1st	
30+	August 2, 2021	Not Available	8:00 am	
15+	August 2, 2021	Not Available	9:00 am	
1+	August 2, 2021	Not Available	10:00 am	
First time	August 2, 2021	Not Available	11:00 am	
		11 th Graders		
Credits Earned	Web Registration	On Campus Registration	Time	
45+	June 1, 2021	Not Available	Web registration beginning at 8:00am on June 1st	
30+	August 3, 2021	Not Available	8:00 am	
15+	August 3, 2021	Not Available	9:00 am	
1+	August 3, 2021	Not Available	10:00 am	
First Time	August 3, 2021	Not Available	11:00 am	





10 th Graders						
Credits Earned	Web Registration	On Campus Registration	Time			
45+	June 1, 2021	Not Available	Web registration beginning at 8:00am on June 1st			
30+	August 4, 2021	Not Available	8:00 am			
15+	August 4, 2021	Not Available	9:00 am			
1+	August 4, 2021	Not Available	10:00 am			
First Time	August 4, 2021	Not Available	11:00 am			
9 th Graders						
Credits Earned Web Registration On Campus Registration Time						
45+	June 1, 2021	Not Available	Web registration beginning at 8:00am on June 1st			
30+	August 5, 2021	Not Available	8:00 am			
15+	August 5, 2021	Not Available	9:00 am			
1+	August 5, 2021	Not Available	10:00 am			
First Time	August 5, 2021	Not Available	11:00 am			

Dual Enrollment Course Request Planning Worksheet

Complete the form below to select your DE courses and alternates. When completing the form put all options you are interested in/eligible for below. For each course listed indicate all instructional formats (online and/or face to face) with which you are comfortable, as to increase the amount of options available during registration. Completion of the PHSC online readiness course is required prior to enrolling in any online dual enrollment courses.

District Student ID Number	_Current Grade	High School			
Last Name	First Name				
Please circle a Program of Study: Associates in Arts Degree or Associates in Science Degree					

Intended Major: (Ex. Engineering, Education, Pre-Med etc.)

COURSE TITLE	ONLINE AT PHSC	FACE to FACE AT PHSC	HIGH SCHOOL CAMPUS



Pasco-Hernando State College	
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